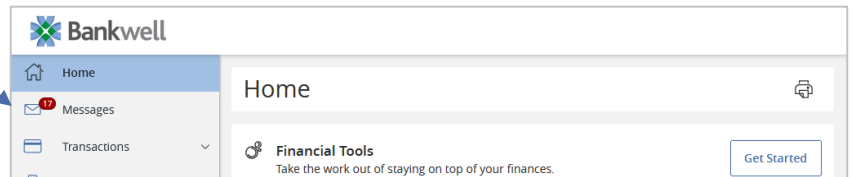


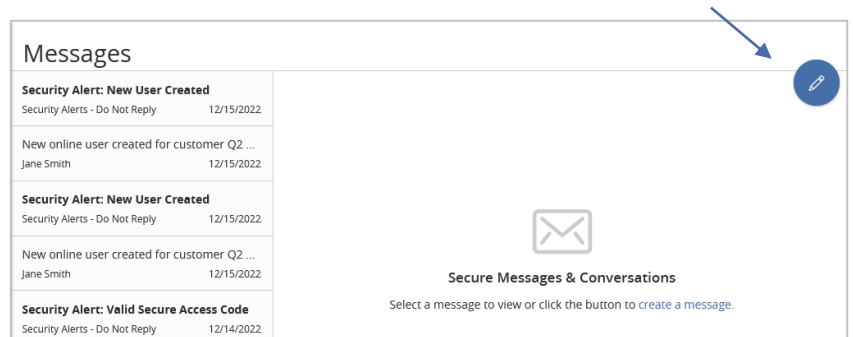
NOTE: The 'Messages' feature is a secure messaging function which allows for two-way communication between the online banking user and Bankwell. Since the message is delivered securely within the Online Banking system, sensitive material.

1. Select the 'Messages' menu.

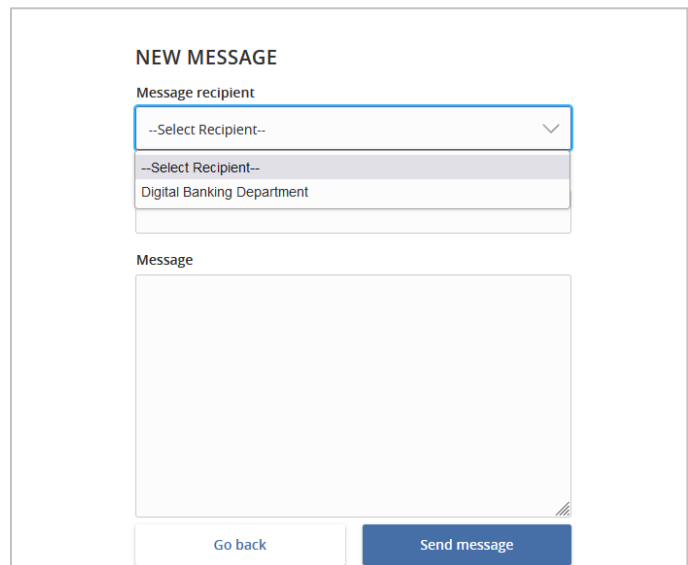


NOTE: Both incoming and outgoing messages will appear in the column directly to the right of the menus in descending date order (newest on top).

2. Click pencil icon on the right side of the screen.



3. Select the appropriate 'Message recipient' from the drop-down menu.
4. Enter the desired 'Message Subject' and 'Message'.
5. Click 'Send Message' at the bottom of the screen to submit the message.



The screenshot shows the 'NEW MESSAGE' form. It has a 'Message recipient' dropdown menu with the following options: '--Select Recipient--', '--Select Recipient--', and 'Digital Banking Department'. Below the dropdown is a text input field for the message subject. Below that is a large text area for the message content. At the bottom of the form, there are two buttons: 'Go back' and 'Send message'.



6. Select the arrow icon beneath the pencil to reply to a secure message or the trash bin to delete the message.

