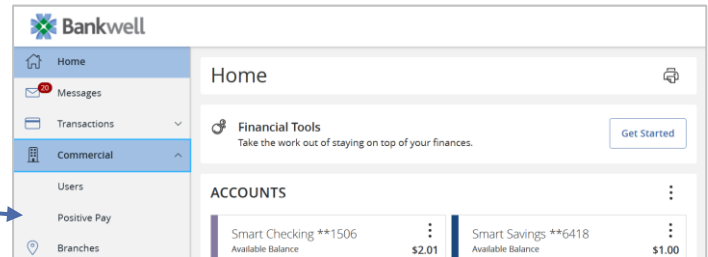
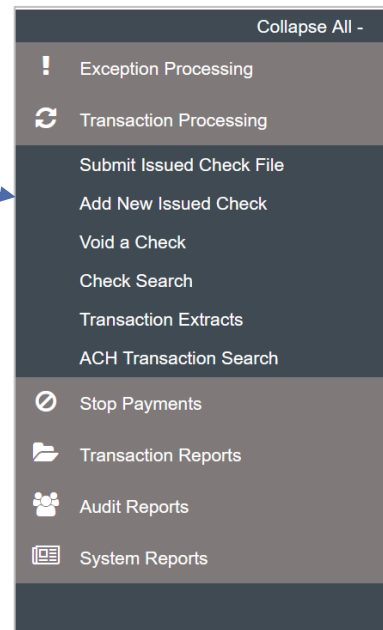


Use the Submit Issued Check File page to upload issued check files to Bankwell Bank.

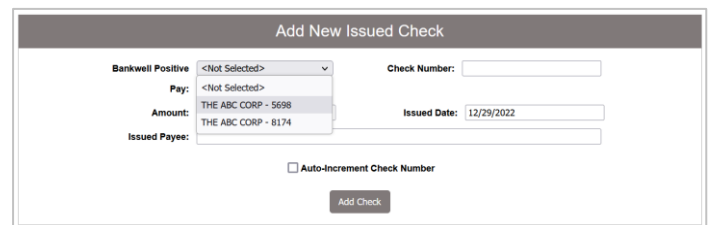
1. Select the 'Commercial' menu and then 'Positive Pay'.
2. Enter your Username and Password.



3. Select the 'Transaction Processing' menu then 'Add New Issued Check'.



4. Select the corresponding Account ID from the drop-down menu.
 - a. Enter the check number.
 - b. Enter the dollar amount.
 - c. Enter the Issued Date of the check
 - d. Enter the Issued Payee.





Add New Issued Check

5. Check the box next to Auto Increment Check Number option to increment the check number by one after each check submission.
6. Click Add Check.

Bankwell Positive: THE ABC CORP - 8174 Check Number: 45678

Pay: _____

Amount: 1.00 Issued Date: 12/07/2022

Issued Payee: Sample

Auto-Increment Check Number

Add Check

NOTE: Submission of issued check files is a real time process. The checks are considered current outstanding issued items as of this point.

✓ Check (456789) was successfully added.

Client: THE ABC CORPORATION TEST

Bankwell Positive: THE ABC CORP - 8174 Check Number: 456790

Pay: _____

Amount: _____ Issued Date: 12/07/2022

Issued Payee: _____

Auto-Increment Check Number

Add Check

Bankwell Positive Pay	Check Number	Amount	Issued Date	Issued Payee
1 THE ABC CORP - 8174	456789	\$1.00	12/07/2022	Sample
		Total: \$1.00		

Questions? We're here to help.
Customer Service: 203.652.2940